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## Interest Owner Electronic Funds Transfer/Email Request

We are updating our records and giving you the **OPTION** of being paid electronically through the Automated Clearinghouse Network (ACH) and having your statements emailed to you. This option is NOT mandatory and will be provided at no cost to you. ACH payments are widely viewed as more secure, less costly, and more efficient than paper checks. The US Treasury uses ACH payments for social security and other payments. You will be **emailed** a voucher to inform you of what has been paid and when it was deposited to your account.

If you would like to have your check direct deposited and you either do not have an email account or do not wish to have statements sent electronically, please leave the Primary Contact Email line blank. Your check will be direct deposited and your statement will be mailed.

So that we may update our information to make electronic payments and email documents, please complete the following information:

**Owner Name:** \_\_\_\_\_ **Federal Tax ID/SSN#:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Bank Name:** \_\_\_\_\_ **Bank Address:** \_\_\_\_\_

**Checking account** or  **Savings account** (please check one)

**Routing Number:** \_\_\_\_\_ **Bank Account Number:** \_\_\_\_\_

(must be 9 digits)



Routing #  
(A 9-digit number always  
between these two marks)

Checking Account #

Check #  
(number found in the upper right corner  
of the check-not needed for sign-up)

**Primary Contact Email:** \_\_\_\_\_

I certify the depository information listed above is accurate and I authorize **Artex Oil Company** to issue payment electronically via ACH. (Signature must be that of an authorized representative).

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_ **Phone #:** \_\_\_\_\_

Please complete this letter and return it to **Artex Oil Company 2337 State Route 821 Marietta, OH 45750** or email to [aoc@artexoil.com](mailto:aoc@artexoil.com) or fax to **(740) 373-2750**. If you have any questions, please call **(740) 373-3313**. Thank you.

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